



Engineering Sales Apprentice

Job Title	Engineering Sales Apprentice	Company	Rotec Engineering Group
Location	Evesham WR11 1GS	Salary	Competitive
Department	Sales Office	Hours	8am – 5pm
Reporting to	Sales Manager	Holiday	28 Days Inc bank holidays and company shutdowns.

Due to the continual growth of Rotec Engineering we are currently seeking an Engineering Sales Apprentice. This is a 4-year apprenticeship scheme which will result in an accredited qualification. The role is offered with day release and pay.

Job Purpose & Progression

Working for a busy subcontract engineering company, you will be supporting and become a key part of the growing sales team.

This opportunity offers excellent working conditions with a stable, growing business and can provide an excellent chance to progress for the right person.

The Ideal Candidate

- Have an interest in Engineering / sales
- Excellent time keeping skills
- Be Motivated and possess a 'can do' attitude
- Live within a commutable distance

Key Activities to be developed

- Raising quotations
- Processing orders
- Raising purchase order and liaising with supplier and manufacturers
- Communicating with customers via phone and email
- To anticipate customer needs whenever possible to enhance the quality of service offered by the Company and to ensure customer loyalty is maintained
- To carry out any other reasonable task as deemed necessary by your line manager
- Support customers by phone and in person to advise
- Review Sales orders to maintain a high level of accuracy
- Use and interpret CAD

Other responsibilities

- Health, Safety & Environmental procedures
- House keeping

Directly Supervised

Sales Manager

Please email CV to careers@rotec-ltd.com